

# Application to Rent



*(All Sections must be completed)*

**Individual applications required from each occupant 18 years of age or older.**

Last Name	First Name	Middle Name
Social Security Number	Work Phone Number	Home Phone Number
Cell Phone Number	Backup Cell Phone	E-Mail Address
Other Names Used in the last 10 Years		

Driver's License Number	Expiration	State of Issuance
Date of birth	Other ID	Other ID

Present Address				
Owner/Manager Name	Owner/Manager Phone	Owner/Manager E-mail	Date In	Date Out
Reason for moving				

Previous Address				
Owner/Manager Name	Owner/Manager Phone	Owner/Manager E-mail	Date In	Date Out
Reason for moving				

Previous Address				
Owner/Manager Name	Owner/Manager Phone	Owner/Manager E-mail	Date In	Date Out
Reason for moving				



In case of emergency notify	Address	Phone	Relationship

Personal References	Address	Phone	Occupation	Yrs Known?

Please list all vehicles

Automobile Make	Model	Vehicle Color	Year	License Plate

Have you ever filed for bankruptcy?
Have you ever been evicted or asked to move?
Have you ever been convicted of selling, distributing or manufacturing illegal drugs?

Applicant represents that all of the above statements are true and correct and hereby authorizes verification of the above items including, but not limited to, the obtaining of a credit report and agrees to furnish additional credit references upon request. Applicant consents to allow owner/manager to disclose tenancy information to previous or subsequent owners/managers.

Owner requires an application fee of \$25 per adult applicant. This fee is utilized to purchase credit reports, eviction searches, screening reports and staff time to process each application.

Apartment Number  located at  the rent for which is \$  per  and upon approval of this application agrees to sign a rental or lease agreement and to pay all sums due, including required security deposit of \$  , before occupancy.

Date

Signature

Bay Tree Apartments supports the spirit and intent of all local, state and federal fair housing laws for all residents without regard to color, race, religion, sex, marital status, mental or physical disability, age, familial status, sexual orientation or national origin. Bay Tree Apartments reaffirms its belief that equal opportunity can best be accomplished through effective leadership, education and the mutual cooperation of owners, managers and the public.

Therefore, Bay Tree Apartments agrees to abide by the following provisions of this Code for Equal Housing Opportunity: We agree that in the rental, lease, sale or purchase or exchange of real property, owners and their employees have the responsibility to offer housing accommodations to all persons on an equal basis. We agree to set and implement fair and reasonable rental housing rules and guidelines and will provide equal and consistent services throughout our residents' tenancy. We agree that we have no right or responsibility to volunteer information regarding the racial, creed or ethnic composition of any neighborhood and we do not engage in any behavior or action that would result in "steering". We agree not to print, display or circulate any statement or advertisement that indicates any preference, limitations or discrimination in the rental or sale of housing.